**MEMBERS PRESENT: MAYOR DENNIS K LEAHY, DEPUTY MAYOR ROBERT PRITCHARD, TRUSTEE JAMES R BARNETT, TRUSTEE DARYL CAPOZZOLI**

**MEMBERS ABSENT: TRUSTEE KEVIN GREANY (VACATION)**

**ALSO PRESENT: ATTORNEY KELLY NAUGHTON, ENGINEER SEAN HOFFMAN, POLICE CHIEF ARNOLD AMTHOR, DPW SUPERINTENDENT MATTHEW THORP, CLERK-TREASURER VALENTINA JOHNSON**

**PUBLIC: AUDEEN MOORE (WVT), ED WILLIAMS, TOWN SUPERVISOR BRIAN MAHAR, SYLVIE RANALDI, ERIC SERETTE**

Mayor opened the meeting with the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Motion by Trustee Capozzoli, seconded by Trustee Pritchard, approving the minutes of the November

 22, 2021 meeting as presented. 4 ayes, 0 nays.

**APPROVAL OF BILLS & CLAIMS**

Motion by Trustee Barnett, seconded by Trustee Pritchard, authorizing the following bills and claims as

 audited by the Board of Trustees:

**TRANSFER OF FUNDS**

Motion by Trustee Pritchard, seconded by Trustee Capozzoli, approving the following transfer of funds

as requested by Clerk-Treasurer to cover deficit lines in the budget:

From: 8120.410G, Sanitary Sewers Contractual

To: 8120.100G, Sanitary Sewers Personal Services

Amount: $700

**CORRESPONDENCE**

1. TOWN OF MONTGOMERY SUPERVISOR BRIAN MAHAR- TOWN OF MONTGOMERY AMBULANCE CORP- Supervisor Mahar advised and presented a power point to the Board on ALS services and funding as well as dates o adopt a resolution and then the Town will set a Public Hearing. Board has many questions on the matter, all agreed this needs to be done, but the residents should be given much more information and/or put it up for a referendum. Attorney advised the Board to please put their questions all together and she will send to the Town Supervisor so we have more information to address their concerns. Mayor advised we will set time for more discussion at our next meeting on January 11, 2022 and he is welcome to attend to discuss further.
2. 2022 HOLIDAY SCHEDULE- Motion by Trustee Barnett, seconded by Trustee Capozzoli, approving the 2022 Holiday Schedule as presented. 4 ayes, 0 nays.
3. 2022 Board Meeting Schedule- Motion by Trustee Pritchard, seconded by Trustee Barnett, approving the 2022 Board Meeting Schedule as presented. 4 ayes, 0 nays.
4. BUILDING INSPECTOR’S REPORT, NOVEMBER 2021- Trustee Barnett advised. Rec. & filed.
5. INTRODUCTORY LOCAL LAW #7 OF 2021, A LOCAL LAW ENACTING A NEW PROVISION OF CHAPTER 189 (VEHICLES AND TRAFFIC) OF THE CODE OF THE VILLAGE OF MAYBROOK TO RESTRICT PARKING ALONG MAIN STREET- Mayor advised he wanted to jump on this before Main Street takes off, Kelly is looking into the VFW parking, which is on their property. Motion by Trustee Pritchard, seconded by Trustee Barnett, to set a Public Hearing on January 10, 2022 at 7PM. 4 ayes, 0 nays.
6. NYCOM SIGN ON LETTER TO GOVERNOR KATHY HOCHUL URGING INCREASE IN MUNICIPAL AID- Mayor advised on letter from NYCOM asking Mayors to sign, to provide for the first increase in municipal aid in 12 years. Motion by Trustee Capozzoli, seconded by Trustee Barnett, authorizing Mayor to sign letter to Governor Hochul. 4 ayes, 0 nays.
7. SET SPECIAL MEETING (VIRTUAL) FOR NATIONAL WATER MAIN CLEANING COMPANY PAYMENT REQUEST- Engineer advised the work is finished, they need to get the paperwork together and approved so we can get it to Community Development by 12/31. Motion by Trustee Pritchard, seconded by Trustee Capozzoli, to set a Special Meeting on 12/20/21 (virtual) at 6:30PM. 4 ayes, 0 nays. Mayor thanked Sean & Matt.

**MAYOR’S REPORT**

* **COVID-19 Update-**As of Thursday, December 9, 2021, there are 64,105 positive cases of COVID 19 reported in Orange County since the beginning of the pandemic. Since the December 7th numbers, there are 2,362 ACTIVE COVID -19 Cases (an INCREASE of 364) in the County, 87 people who are hospitalized with 3 deaths reported**.** There are 17 people on ventilators.  There are currently 170 reported cases of COVID-19 in the Town of Montgomery. These numbers reported are the highest since April 2021. Governor Kathy Hochul this past Friday announced masks will be required to be worn in all indoor public places unless businesses or venues implement a vaccine requirement. This action taken by the Governor is to address the winter surge in hospitalizations and Covid-19 cases. This action goes into effect, today, Dec. 13, 2021, until Jan. 15, 2022, after which the State will re-evaluate based on current conditions. I’ve noticed more people wearing masks when indoors this past weekend, please wear your mask when indoors, protect yourself and protect your family.
* **Joseph E. Dineen Award 2021**– Every year since the Joseph E. Dineen Award was started in 2005, the Village of Maybrook Board of Trustees has selected a resident in the village who goes above and beyond as a volunteer. There were several candidates to choose from this year and unfortunately the Village Board is faced with the difficult decision of narrowing it down to one. This year’s recipient has lifelong roots in the Village of Maybrook and is known and loved by many who know her. She is a member of the Walden Rotary Club for the past 12 years. She served as a past Secretary and then as President from 2013-14. She currently volunteered to serve as Secretary once again. She is also the former Secretary of the Town of Montgomery Chamber of Commerce. She took on the role of President of the Maybrook Kiwanis Club which she currently serves and I’m very appreciative of her and all the members of this club that work hard to keep the Kiwanis Club going in our village. Let’s be honest, and I’m speaking from the heart, people shy away from volunteering these days because of the scrutiny and being attacked on social media. I’ve said this to Village Trustee Jim Barnett many times because of his many years working with the Maybrook Scouts. Sometimes we take people for granted and then realize when they are gone, they leave behind some really big shoes to fill. Individuals who step up to volunteer in today’s world should be applauded for their efforts and that’s why we are here today to recognize those who go above and beyond for their community, our village. As most know, we have limited resources and we do the best we can to add events to the village for our residents. This year’s Joseph E. Dineen Award recipient has worked by my side for the past 14 years, she puts in countless hours with me on her own time and I’m grateful to not only know her as an employee of the Village of Maybrook but as a dear friend and a person who cares about this village just as much as I do. It is my honor to announce and present the 2021 Joseph E. Dineen Award to Ms. Valentina Johnson.
* **2021 Aprreciation Awards-** At the end of the year, it’s been our tradition of recognizing individuals who go above and beyond as volunteers and their contributions to our village. This year, we would like to recognize ***Eric Scholz*** who is the past President of the Orange County Volunteer Fireman’s Association. OCVFA President Eric Scholz co-organized the 105th/106th Maybrook/Montgomery Volunteer Fireman’s Parade held in the Village of Montgomery on September 25th, 2021. We thank Eric for his service and representation as President of the Orange County Volunteer Fireman’s Association and his many years of service to the Maybrook Fire Department. Eric informed me he was moving, and we wish him all the best in future endeavors. When I first became Mayor of the Village of Maybrook 14 years ago, the Shoprite Manager Bob Gillick from the Town of Montgomery reached out to me for a meeting. Bob reached out to introduce himself and told me Shoprite wanted to be apart of our community and had his door open for whenever I needed him. I still stay in touch with Bob to this day however he has since moved on to another location. I’ve had the pleasure of working with many Shoprite Managers over the years and they all kept the same promise Bob made to me 14 years ago. Today, the Village of Maybrook Board of Trustees and I would like to recognize and thank the Town of Montgomery Shoprite Manager ***Jason Knudson*** and his staff for their support and donations to our village events. Many who have attended our Village of Maybrook Bike Rodeo sponsored by our Maybrook Police Department recognize this individual because he volunteered his services to the village to assist in promoting bicycle safety. Injury Prevention Coordinator ***John Nowinski*** from Garnett Health has worked with Maybrook Police Sargent Michael Maresca and provides free bicycle helmets to all the children attending the event. John has young children of his own and knows the importance of bike safety and the prevention of head injuries. The Village Board and I appreciate and thank him for his assistance in promoting Bike safety to the children of our village.
* **Maybrook Christmas Tree Lighting-** On Sunday, November 28th, the Village of Maybrook hosted our Annual Christmas Tree Lighting. This year we hosted the entire event once again outdoors for the safety of the participants. It turned out to be a wonderful evening with performances by Singer/Song writers Kevin Cronin and Pam Murphy and ended with our traditional Christmas Tree Lighting favorite, the Maybrook Troop 236 Scout Band. There are many people I would like to thank for their assistance in this years Annual Maybrook Tree Lighting. The Maybrook Board of Trustees, Clerk/Treasurer Tina Johnson, Maybrook DPW Superintendent Matt Thorp and the DPW, Chief Butch Amthor and the Maybrook Police Department, Maybrook Fire Chief Ed Protsko and the Maybrook Fire Department, Singer/Song writers Kevin Cronin and Pam Murphy, Jim Barnett, Bill Giannico, Abbey Williams and the Maybrook Troop 236 Scout Band, Shoprite, Orange County Executive Steve Neuhaus (trailer), the Maybrook Kiwanis Club, Montgomery Overall Services, the Wallkill Valley Federal Savings and Loan, Walden Savings Bank, E-Rock Entertainment, Charlie Woznick, Matt Hughes and Liam Giannico and Hunter Pearson. Thank you all for making our 2021 Christmas Tree Lighting a wonderful event.
* **Maybrook Christmas House Decorating Contest**– The Village of Maybrook is hosting our annual “Christmas House Decorating Contest” in our village. Judges will be out looking for the best decorated homes the week before Christmas. 1st Place is $100, 2nd Place is $75 and 3rd Place is $50. Judges will be out the week before Christmas. All prizes are Home Depot Gift Cards. We thank the many residents who have decorated their homes in the spirit of Christmas and wish everyone who participates the best of luck!
* **Maybrook Wind Ensemble “Winter Concert”-** On Friday, December 10th, the Maybrook Wind Ensemble hosted their “Winter Concert” at the Maybrook Senior Center. Last year’s concert was cancelled due to the pandemic and I’m very pleased to see them performing once again in our village. They are working on their performance for their Spring Concert in 2022, and we look forward to hosting them once again. The Maybrook Wind Ensemble is a wonderful group of talented performers, and we thank them for sharing their gift of music with our residents.
* **Last Village Board Meeting of 2021-**Today is our last meeting for the 2021 year. I take this time to reflect on the past year. We are still struggling to get past the pandemic but there is a light at the end of the tunnel, and we just have to reach it and leave the pandemic in our rearview mirror for good.  Looking back this past year, my appreciation of the Village Board, our consultants and village employees has grown more than ever. We adapted, which at times was a lot to ask because it required extra time and effort just to continue business as usual in the village. We were able to host most of our events in the village, but we used extra caution in planning our events to make them safe for the participants, residents, and their families. We accomplished a lot in the village this year. We have made significant strides in upgrading our infrastructure with sewer lining, replacing catch basins, the Adams Drive sewer line repair, currently adding additional parking at the end of Rakov Rd. by the park, the paving of Prospect Ave. The agreements with the property owners for the Main Street Extension have been completed and we are preparing to extend Main Street to the Galaxy Project in 2022. We welcome the Orange County Chamber of Commerce to our village and look forward to their Grand Opening in Spring 2022. I’ve had many discussions with developers and businesses that are interested in coming to the Village of Maybrook. As I’ve said before, we set the table to be where we are today, and we are in a very good place to welcome conversations about smart growth in our village. I want to take a moment to thank everyone for their hard work this past year and to know it is recognized and greatly appreciated Deputy Mayor Bob Pritchard, Trustee Kevin Greany, Trustee Jim Barnett , Trustee Daryl Capozzoli, Village Clerk/Treasurer Tina Johnson, DPW Superintendent Matt Thorp, Maybrook Police Chief Butch Amthor and Sargent Michael Maresca, Building Inspector Tim Ippolito, Village Attorney Kelly Naughton, Village Engineer Sean Hoffman, the ladies in the office, the Maybrook Department of Public Works, the Maybrook Police Department, The George C. Bullis Community Center Manager Bobbi Sue Conklin and staff, the Maybrook Planning Board and the Maybrook Zoning Board of Appeals.  The Village of Maybrook is moving in a positive direction heading into 2022 and that is because of everyone’s collective efforts. My goal is to continue working on the revitalization of our village for today and for future generations. This evening, I’d like to formally announce that I will be seeking another term as Mayor in the Village of Maybrook in March of 2022. I wish to thank all the residents for their continued support over the years and I look forward to the opportunity of serving another term as your Mayor. Last but not least, I want to take this time to wish you all a very Merry Christmas and those of the Jewish faith a Happy Hanukkah. I pray for good health, love, peace, and happiness for everyone in the coming year. Stay positive, stay safe and together we will see better times in 2022!
* **Next Village Board Meeting-** Our next Village Board Meeting is scheduled for Monday, January 10th, 2022 at 7 pm.

**TRUSTEES’ REPORTS**

**TRUSTEE JAMES R BARNETT-** Congratulations to Tina!

Advised on Sunday the scouts were at Shop Rite ringing the Salvation Army bell for Walden Rotary and made $855, the kids wanted to do this and thank Rotary for letting them do it. Bob Santo who organizes it was really quite thrilled.

Advised Liam Giannico and Hunter Pearson Leary were the snowman and soldier for the Tree Lighting and did a very good job.

Advised Gideon Reda is Eagle Scout #82.

Advised on a request to the Mayor as he begins his budget process, if he would and could possibly give a one time increase to the ladies in the office for being here and working before and as we went through COVID, they kept us going, just asking to consider $3,000 each, this one time, cost of living is up $250 more a month including gas and food, just a one time boost for the ladies. Mayor advised he will look into it, to consider, and not want to not look at Matt and guys either.

Advised on speaking to Tina today about her church has Blue Christmas Service this week and he thought that was a wonderful thing, it can be tough for a lot of people around this time of the year, it is a time for hope, we can’t let go of that. Wished everyone a Blessed, Happy, Merry Christmas, Happy Hanukah, and a Healthy New Year!

**DEPUTY MAYOR ROBERT PRITCHARD-** Congrats to Tina and all the recipients of the Joseph E Dineen Award. Long overdue Tina, congrats!

Thanked Sean & Kelly, fantastic year, thanked Chief and Matt, good job!

Advised he is throwing in his hat to seek re-election and to see Main Street complete, it’s been 8 years in the works now, properties on Main Street getting ready.

Advised it’s a pleasure serving with Dennis, Daryl and Jim.

Merry Christmas, Happy Hanukah and healthy Happy New Year!

**TRUSTEE DARYL CAPOZZOLI-** Advised the Community Center is going well.

Advised the Tree Lighting was great.

Congrats Tina, well deserved.

Happy, healthy, safe holiday season!

Advised he will be seeking re-election and thanks all the people that make this village work.

**DEPARTMENT HEADS**

**CHIEF ARNOLD AMTHOR-** Advised the canvass letters are out, doesn’t think we will be able to get a 4th full timer in before the end of the year.

Advised he has a quote for the body cameras.

Advised the Board whatever they looking into giving the Chief’s salary, he will pass on it and give to the full timers.

**DPW SUPERINTENDENT MATTHEW THORP-** Thanked all of the municipalities that helped us out this year, saved us a lot of money.

Advised the Highway Association raised $35,000 for Hudson Valley Honor Flight.

Advised he will be on vacation the next two weeks but will be around and in touch.

Advised NWMCC had issues but were in contact with him and it worked out well.

Merry Christmas, Happy Hanukah, Happy, healthy, blessed New Year for all of us!

**ENGINEER SEAN HOFFMAN-**

**Community Development Block Grants (CDBG)**

a. *FY-2020 & FY-2019* – These are both sewer lining projects which have been combined for

bidding and construction efficiencies. The combined grant amount is $185,000 ($125,000 for

FY-2020 and $60,000 for FY-2019). The Contractor confirmed today all field work was

completed this past weekend and they are currently compiling the documentation for payment

and contract closeout. We request you schedule a special meeting for December 20, 2021 to

approve the Contractor’s forthcoming payment application as well as any other documents

required under the grant. **[\*\*]**

2. **Homestead Avenue Sidewalk Improvements**

a. Main Line Diner to Aristotle Drive (SAM Grant ID No. 7732) & Sidewalk and Road Repairs (SAM

Grant ID No. 19285) – During your November 8, 2021 we discuss difficulties in obtaining permits

from NYSDOT and you authorized our office to contact DASNY regarding reprograming grant

funds. We understand approximately $209,135.25 in grant funds remain ($59,135.25 +

$150,000.00). We are scheduled to meet with Superintendent Thorp tomorrow to identify a

sidewalk replacement project which can be completed with the remaining grant funds and contact

DASNY to discuss the process of revising the Grant Disbursement Agreement. **[\*\*]**

3. **Galaxy Maybrook Rail Yard Annexation** – On November 10, 2021 Attorney Naughton circulated the

fully executed contract with Gray Rock Properties, LLC (Verdi). This contract requires the Village to

remove and reinstall existing chain-link fencing and gates in accordance with the new property

boundary within sixty (60) days. On December 6, 2021 we participated in a conference call with

Attorney Naughton and Superintendent Thorp to coordinate this work. Once the property owners

confirm the fence and gate locations we will require a survey to confirm the locations in the field. **[\*\*]**

4. **Planning Board Applications** – The following provides a summary of ongoing Planning Board applications:

a. *Maybrook Glen* – This is an application for a fifty (50) lot residential subdivision on 64.656

acres with frontage on Highland Avenue, Prospect Avenue and Logan’s Way. A Resolution of

Condition Subdivision Approval was approved during the August 14, 2017 Planning Board

meeting. The developer is working to submit a number of legal documents, some of which will

require your consideration (i.e., performance bond form, offers of dedication, abandonment of

a portion of Prospect Avenue right-of-way). During the February 11, 2021 Planning Board

meeting, the Board granted an extension.

Village of Maybrook

December 13, 2021

Page 2 of 2

b. *Knollwood Development* – This is an application for a 12-lot residential subdivision on 18.812

acres with frontage on NYS Route 208/Homestead Avenue. The public hearing was closed

conducted during the November 15, 2021 Planning Board meeting and the Board adopted a

resolution of conditional approval. Pursuant with your request, our office met with DPW

Superintendent Thorp to reviewed the plans. The applicant has revised the plans and is

requesting the Mayor sign the applications. **[\*\*]**

c. *Bluestone – Phase 3 (Formerly The Evergreens – Phase 4)* – This is an application for site plan

and special permit approval for a senior housing development consisting of 38 residential units

on 2.6-acres located within the Senior Citizens Housing (R-SC) District along Broadway

adjacent to The Evergreens (Phase 1) and Bluestone Commons. During the July 19, 2021

meeting, the Planning Board considered the applicant’s request for several waivers further the

Planning Board determined this to be an Unlisted SEQRA action and declared their intent to be

lead agency. Revised materials were submitted under the applicant’s December 2, 2021 cover

and we understand this will be placed on the December Planning Board meeting agenda. **[\*\*]**

d. *CZR Autobody, Inc. (dba C&E Autobody)* – This is an application for site plan and special

exception use permit approval to convert an existing retail with incidental repair (i.e., Cherry

Tire) to a repair garage on a 0.5914-acre parcel along Homestead Avenue/NYS Route 208 in

the Highway Commercial (B-4) zoning district. This application was discussed during the

November 15, 2021 Planning Board meeting at which time a public hearing was conducted.

The Board closed the public hearing and authorized Attorney Torre to prepare a draft resolution

of conditional approval for consideration during the December meeting.

5. **Sewer Treatment Plant** –

a. *Air Valve* – During your October 13, 2021 meeting you authorized the purchase of the motor for

the electronic actuator for the air valve. Operator VanLeuven has advised that the actuator also

requires replacement and obtained a written quote from Raritan Valve & Automation (attached) to

purchase and install one (1) actuator for $4,380.00. Since the value of this equipment is exceeds

$4,000, the Village’s procurement policy requires at least two (2) written quotes, however in

speaking with Operator VanLeuven, we understand he has attempted to obtain additional quotes

but he is unable to find a comparable actuator which will fit your equipment. Unless Attorney

Naughton advises to the contrary, we request you authorize Operator VanLeuven to proceed with

replacing the actuators at a total cost of $4,380.00. **[\*\*]**

6. **Village Fees** – During the December 6, 2021 staff meeting with Mayor Leahy we discussed Village fees

and understand it has been sometime since the Village has reviewed fees. We recommend you consider

reviewing fees early next year and possibly revisit fees annually thereafter (e.g., as part of the

organizational meeting). **[\*\*]**

If you have any questions, or wish to proceed differently on any of the above matters, please do not hesitate to call.

Engineer advised Adams Drive is complete and off the list.

Engineer advised Operator VanLeuvan is unable to get another quote, this part is unique and different. Attorney advised she is aware of this and it is no problem for the Board to accept this quote due to the circumstances with the part’s availability that is needed.

Motion by Trustee Barnett, seconded by Trustee Pritchard, authorizing Operator VanLeuven to proceed with replacing the actuators at a total cost of $4,380.00. 4 ayes, 0 nays.

Happy Holidays & Happy New Year!

**ATTORNEY KELLY NAUGHTON-** Advised she has finalized the local law for No Smoking, the Board just can’t act on it for seven days. The Board will be able to do so at the Special Meeting on December 20, 2021.

Thank everyone in the village, it is a pleasure to work with us, Merry Christmas, Happy healthy New Year!

Tina thanked everyone for the award, it’s a pleasure and an honor! I am so blessed to work with the best team out there and appreciates this award which means a lot to me.

Motion by Trustee Barnett, seconded by Trustee Pritchard, meeting was adjourned at 8:50PM. 4 ayes, 0 nays.

Respectfully submitted,

Valentina Johnson

Village Clerk-Treasurer