**Village of Maybrook**

**Board of Trustees Meeting**

**March 23, 2020**

Mayor Leahy: OK again Welcome everybody to the Village of Maybrook board meeting for Monday, March 23, 2020 we are doing this via conference call due to the COVID 19 coronavirus. The Village of Maybrook Board meeting is now being recorded and will be posted on the Village of Maybrook website as soon as possible. So without further ado I will put this over to Tina. Would you please do a roll call?

Clerk Johnson: Certainly. Let’s see. Let’s start with Mayor Dennis Leahy?

Mayor Leahy: Here.

Clerk Johnson: Deputy Mayor Robert Pritchard?

Deputy Mayor Pritchard: Present.

Clerk Johnson: Trustee Kevin Greany?

Trustee Greany: Here.

Clerk Johnson: Trustee Darryl Capozzoli?

Trustee Capozzoli: Present.

Clerk Johnson: Thank you. Ok um…

Trustee Barnett: You forgot I think you forgot me Tina, I’m here Jim Barnett. Can you hear me? Can you hear me?

Clerk Johnson: Trustee Jim Barnett?

Trustee Barnett: Can you hear me now? Yep I’m here hahaha!

Clerk Johnson: OK also on the call we have our attorney Kelly Naughton.

Attorney Naughton: Here.

Clerk Johnson: And we also have, and Sean Hoffman as well.

Engineer Hoffman: Good evening everybody.

Board: Good evening, hello Sean, how you doing Sean?

Mayor Leahy: OK Tina I will turn it over to you.

Clerk Johnson: Ok Thank you. If I could get approval of the minutes please.

Mayor Leahy: Ok the motion was made by Trustee Greany, second by Trustee Capozzoli. Correct? All in favor?

All Board members: Aye, aye.

Mayor Leahy: Any oppose?

[Silence]

Clerk Johnson: OK now for the bills. I’m assuming everybody was able to get in for that, to take a look at the bills.

Deputy Mayor Pritchard: I will make a motion to accept the bills.

Mayor Leahy: Motion by Deputy Mayor Robert Pritchard.

Trustee Greany: Second.

Mayor Leahy: Second by Trustee Kevin Greany. All in favor?

Trustee Greany, Capozzoli, Deputy Mayor Pritchard: Aye aye aye

Trustee Barnett: Mayor? Mayor I am not opposed, but I have to abstain I did not get a chance to get in and view the bills. This is Trustee Barnett.

Mayor Leahy: One abstention from Trustee Barnett. We have all in favor?

Trustee Greany, Capozzoli, Deputy Mayor Pritchard: Aye aye aye

Mayor Leahy: Any opposed? OK none opposed. OK next.

Clerk Johnson: Ok first on the agenda we have a draft of the \_agreement for authorization to enter into the Onsolve service agreement for Code Red. The fee is $3,100 a year which would be effective June 1, 2020.

Mayor Leahy: OK I will give a little of information on this. We have an agreement with the Town of Montgomery for the last 3 – 4 years which and was for $4,000 per year we were paying. Um, I contacted the Code Red services and they have um given us a quote for $3,100 per year which is a $900 savings. Um we had received a copy of the ah agreement which I forwarded to our attorney and I will hand it over to Kelly. Did you get a chance to read it over?

Attorney Naughton: I got chance to read it over, so we would just need authorization ah from the Board to authorize you to enter into that and that’s it.

Trustee Barnett: OK do you need a motion Kelly? Go ahead.

Mayor Leahy: Before we get a motion does anybody have any comments?

Trustee Barnett: I think, Trustee Barnett, it’s good that we did this. It’s just for our village now is that correct?

Mayor Leahy: Correct.

Trustee Barnett: Alright, so I would like to make the motion that we enter into this agreement

Mayor Leahy: Ok to accept the agreement as proposed for $3,100, Do I have a second?

Deputy Mayor Pritchard: Exactly, I will second.

Mayor Leahy: Seconded by Deputy Mayor Bob Pritchard. All in favor?

All Board members: Aye.

Mayor Leahy: Opposed? [Silence.] OK motion passed. Thank you.

Clerk Johnson: Next we have our local law to override the tax cap.

Mayor Leahy: OK Kelly do you want to go into a little detail about what we have to do here.

Attorney Naughton: Yes, so um as the Board knows we’ve done this in previous years if you are going to go over the tax cap or even if you think you’re going to go over the tax cap you have to have a local law in place prior to doing so. Um, so you should have received a draft of that local law for introduction at tonight’s meeting and it does require a public hearing. It has to be in place prior to actually accepting the budget. So what I would recommend is that, unless anybody has any questions on the local law itself, would be to schedule a public hearing on this local law for April 13th , 2020. It is an action that is not subject to SEQRA and does not require referral to the planning department.

Mayor Leahy: Any questions from the Board members?

All Board members: No. No. None here. No.

Deputy Mayor Pritchard: Ok I will make a motion to enter a public hearing on April 13th to over ride the local law for the tax cap.

Trustee Capozzoli: I’ll second it.

Mayor Leahy - OK all in favor?

All Board members: Aye, aye.

Mayor Leahy: Opposed? Any further discussion from anybody?

Attorney Naughton: I just want to say that we will be working with Dennis and Tina to set up procedures for a public hearing. Obviously these meetings are not open to the public but there does have to be an opportunity for the pubic to weigh in. The Governor has put certain restrictions, and lifted certain restrictions as well, for the Open Meetings Law as well, that is why we were able to have this meeting tonight. But we will notice the meeting appropriately with the public in the paper.

Mayor Leahy: Perfect. Further details to follow.

Clerk Johnson: Yes. OK next on the agenda.

Mayor Leahy: OK next and we also need to set our budget hearing for April 13th at 7 p.m. Now we will be setting the Budget Hearing for April 13th depending on what the, because this is changing day to day for us, so as we move along we’re going to keep an eye on what’s going on. So um, I will entertain a motion for the Board to authorize to set a Budget Hearing on April 13th at 7 p.m.

Trustee Capozzoli: Motion.

Mayor Leahy: Trustee Capozzoli has the motion. Second?

Trustee Greany: Second. I’ll second on something else.

Mayor Leahy: Second by Trustee Greany. All in favor?

All Board members: Aye, aye.

Trustee Bartnett: Can people hear me? Mayor can people hear me?

Mayor Leahy: Now I can, yes. Kevin spoke before you sorry Jim.

Trustee Barnett: Oh OK. Because I’m wondering if they hear me.

Mayor Leahy: Ok anyone oppose?

All Board members: No. No Nope.

Mayor Leahy: OK motion carried.

Clerk Johnson: Great, Ok thank you that’s it for me.

Mayor Leahy: OK, I just have a few things. It’s going to be a little lengthy so just bear with me. Umm, on Tuesday, March 17th, 2020 at 5:30 p.m. as the Chief Executive of the Village of Maybrook I declared a State of Emergency for the entire Village of Maybrook beginning at 12:01 a.m. on March 18, 2020 and which continued until midnight March 22, 2020. The following is a summary of the declaration. The Village Hall and each of the offices and places of business of government of the Village of Maybrook including the Department of Public Works and the Village Police Department offices are hereby closed to the public. The Village offices will be available for in-person services, payments and permits by appointment only during the hours of 8 a.m. and 12 p.m. Monday through Friday. All meetings of the Village of Maybrook Planning Board and Zoning Board of Appeals are cancelled until further notice. All Village parks are remained open but all Village of Maybrook recreation activities are cancelled. The Village of Maybrook Senior Center is closed until further notice. The George C. Bullis Memorial Community Center is closed until further notice. Consistent with the guidelines and protocols issued by the New York Unified Court System Village Court is closed until further notice. This information is posted on the Village of Maybrook website, the Village of Maybrook Facebook page a Code Red has been sent out as well. On Sunday evening, March 22, 2020 I signed a declaration of local law of Emergency Executive Order Number 2 of 2020 at 5:30 p.m. To summarize the Executive Order includes a measure taken concerning the reduction in the Village’s in-office work force, payments made by residents for Village services and the Maybrook court. It also addresses the Maybrook Railroad Museum which was scheduled to open on April 1st but is now postponed until further notice. This Executive Order is for 30 days and expires at midnight on April 21, 2020. This Executive Order is posted on the website and the Maybrook Facebook Page as well. I want to thank our New York State Governor Andrew Cuomo, New York State Senator James Skoufas, Orange County Executive Steve Neuhaus and Town of Montgomery Supervisor Brian Maher for their efforts of keeping elected official informed of new developments. Any Seniors in need of assistance may call the Village of Maybrook Government Center at 845-427-2717, ext, 201 for Clerk Treasurer Tina Johnson. Emergencies please call 911 and for non-emergencies contact the Maybrook Police Department at 845-427-2226. Also, thank you to Tina, Matt, Butch, our attorneys Kelly and Rick, and our Village Engineer Sean Hoffman. We’ve been putting in the time to keep the residents informed and also to continue business in the Village as usual. I appreciate everyone’s efforts. New developments are occurring daily and we will do everything possible to keep our residents updated with the most current information. In the meantime let’s take it one day at a time. Take care of yourself, your family, friends and neighbors and I wish everybody good health and happiness. Um, on Friday, March 20, 2020 the Village of Maybrook filed a tentative budget for 2020-21 with the Village Clerk. The tentative budget includes a 5.5 % increase with a rate of $16.22 per thousand assess. The Village of Maybrook Board of Trustees were scheduled for a budget work session on Monday, March 16th which had to be cancelled due to the coronavirus. Village Board members were copied with a tentative budget and we will be reaching out to the individually for them to weigh in on any additional proposed budget cuts. Copies of the tentative are available at the Village of Maybrook Government Center by appointment only. Please contact Village of Maybrook Clerk Treasurer Tina Johnson at 845-427-2717, ext. 201or e-mail [vjohnson@villageofmaybrook.com](mailto:vjohnson@villageofmaybrook.com) to set up an appointment. The adopted budget is due on May 1, 2020 and will be posted on the Village of Maybrook website at [www.villageofmaybrook.com](http://www.villageofmaybrook.com). The Village of Maybrook Board elections were scheduled for Wednesday, March 18th on Monday March 16, 2020 to keep New Yorker’s safe during the COVID-19 pandemic Governor Andrew Cuomo issued an Executive Order delaying Village elections statewide until the April 28th primary election. The number one priority is to keep the residents safe and to take every precaution in stopping the spread of the coronavirus. The delay of Village elections will help ensure all workers and the voters are not potentially exposed to the virus and at the same time maintaining the integrity of our election system. Our next Village Board Meeting is tentatively scheduled for Monday, April 13th at 7 p.m. at the Maybrook Government Center. Our reorganization meeting scheduled for this meeting has been postponed until after the Village elections take place. Residents will be kept informed of any new developments as we go forward. I wish all the Maybrook Board members, our staff, our consultants, the residents and their families the best of health as we progress through this crisis. Stay positive and we will get through this together. Thank you everyone. I will go to Trustee Kevin Greany.

Trustee Greany: This is Trustee Kevin Greany. I talked to Donnie on the phone today and everything is working well. We had a little overflow about 700,000 gallons this weekend because of the rain but today is down to normal. Everything is running good down there except for the generator last week which is in the bill that was owed to report on.. That is all to report on. I wish everybody a safe, please be safe with your families and everything we will get through this together like you just said an a belated Happy Birthday to the Mayor, I just wanted to throw that in. Thank you. Thank you.

Mayor Leahy: Next, Trustee Barnett, oops sorry. Kevin did you have anything you wanted to add?

Trustee Greany: I said I knew I texted you that day but that’s all. Thank you.

Mayor Leahy: No Problem. Go ahead Jim you’re up.

Trustee Barnett: Trustee Barnett. Thank you Mayor . Um it’s good to see with our emergency declaration we still have our building inspector doing what’s absolutely necessary and that’s a good thing. Um being the oldest member of the Board I think it’s important that we all learn this expression Social Distancing. It’s going to be an important part of our daily lives for a while and I just hope everybody gets well. We will get through this. We will get through this well and thank you for everything you’re doing I know you’re spending a lot of time with this. Thank you.

Mayor Leahy: Thank you. Next on Deputy Mayor Bob Pritchard.

Deputy Mayor Pritchard: Thank you. Happy Birthday belated. I, for one, did not remember that it was your birthday but I do remember when my wife’s is so I guess that’s ok. Um, I just want to say a couple of things the meetings are progressing for the economic development strategies for getting across the railroad tracks on Main Street. So we are progressing with those meetings however they are not in person they’re on conference calls um so keep our fingers crossed that everything goes well with everything. So far it is, um on another note a sadder note if you will I was in Lowe’s today and I want to say that the place was absolutely packed and it seemed to me that there’s not a lot of people, in the general public that is taking this thing seriously. And it brings to mind what was going on in Coco Beach last week with the college kids on Spring break. Ah while I was in Lowe’s there had to be, the place was absolutely packed, there was no social distancing that I could see at all. I walked 20 feet into the store, turned around walked back to my van got my mask on and gloves and then went about my business. I did the same thing in Shop-Rite, you know going through Shop-Rite and then I went into the Village Hall today not because I’m afraid that I’m gonna contract anything but none of us know where anybody else has been, who they’ve come in contact with or anything else. They’re talking about bell curves right now, the bell curves have not peaked in this country, not even close, um Seattle is two weeks ahead of us they are still rising with cases and New York City is one of the biggest hot spots around. So I do believe that we should all take this extremely seriously and do our part as little or as big as that ay be. I’m down to one mask left so um I would donate them but one’s not going to make much of a difference . So to my point I think is ah for everybody to be safe and as Jim pointed out being the oldest member of this group we would like to see you for another 10 years so um just be cognizant of your surroundings and take it seriously, take it very seriously. That’s it for me. Thank you.

Mayor Leahy: Thank you Bob. Your mouth to God’s ears. Hahaha. Trustee Capozzoli.

Trustee Capozzoli: Trustee Capozzoli. I would like to thank the Mayor, the Board, the Staff, our attorney, our engineer, for all the work during this difficult time. I know things aren’t easy right now um the Community Center as we know is closed for the safety of the families and the staff that works there and the families in the community that use it um for me things are changing extremely quickly at work um each minute it feels like there’s a new rule a new regulation. I would like to reiterate what Bob said, Social Distancing. I have parks right now that I’m going to be where I have groups of 20 or 30 standing together. It’s just not acceptable. We have to start practicing for the safety of all. Um and that’s all I have. Just prayers to everybody.

Mayor Leahy: Great. I just want to add that there have been a number of conference calls daily with the County Exec that I have been on so um I have been updating the Village website and the Village of Maybrook Facebook page with every bit of information that’s been coming across and ah we’re going to continue to do everything possible to keep our residents informed and stay on top of what’s happening so ah um I’ve reached out to the local businesses, I’ve spoken to Little Pops, I’ve talked to Cindy at Lord’s Florist, I’ve also reached out to the Main Line Diner and they have a hot line to me as well. So ah we have our finger on the pulse and we’re going to keep an eye on it going forward. Now I don’t believe that the Chief is on. Is the Chief on? He said he was going to try to get on tonight so I don’t think he’s on. So, um next I will go to Sean Hoffman our Village Engineer.

Engineer Hoffman: Thank you Mayor. Um I think you may have noticed that I didn’t circulate a report this evening. I knew you have a couple of items that you wanted to get to. There really haven’t been a lot of changes in terms of your projects. In fact the County Office of Community Development released an e-mail which may you may have seen. They’re trying to address their grant process with HUD and we should find out something in a couple of weeks in terms of on-going projects, construction is one of the essential services if you will but in turn by Empire State Development so construction may still go on um and if this lasts longer than a couple of months than we may have to figure out how you want to handle some projects going forward but we’re kind of taking it week by week at this point. So, in the interim what I will be doing is coordinating with the County. You fortunately had your Public Hearing for this grant application. It’s due, it should have been due at the end of April, that grant application is actually going to be due at the end of June so ah a lot of changes going on and if anybody has any specific questions please feel free to e-mail me or give me a call.

Mayor Leahy: Any questions from the Board? No OK Comments? OK I will go right to Kelly. Do you have anything you want to share with us?

Attorney Naughton: Yes, ah, I want to let the Board know that Dennis has really been staying on top of this whole situation as I’m sure you all know. He and I have been on the phone countless times, day, night really trying to address this issue for the Village and how to best go about it and just relay information back and forth because things are changing by the hour. Um I wanted to let the Board know that our office has been declared an essential service as we provide advice to municipalities so we will have a reduced staff but it will likely just be one attorney one staff member in the office if anybody needs anything you all have my cell phone number, you have my e-mail address, you have Rick’s as well. Please feel free to contact us if you have any questions or issues, please feel free and I hope everybody stays safe and healthy.

Mayor Leahy: Thank you Kelly, Great.

Trustee Barnett: Kelly, I just want to thank Kelly. Kelly you’re right, it is rapidly, it changes, to me it changes to me it seems by the minute by the hour so thank you for everything you’re doing. Thank you.

Attorney Naughton: You’re welcome.

Mayor Leahy: Comments?

Trustee Greany: I just want to say thank you to all you guys for keeping us abreast of everything that’s going on, you guys are really working hard and putting a lot of hours in and I really appreciate the e-mails from you guys for letting us know what’s going on and thank you so much.

Mayor Leahy: OK great. I would like to congratulate Billy and Art on their ah passing their ah tests and congratulate ah Matt on a job well done getting them through it.

Trustee Barnett: Great, and also can you hear me? Yup, yup, yes, I’m also thankful that Billy Dove is OK. His contact with people that he wasn’t sure about so I’m glad about that too. Also Mayor thank you for keeping us up to date with everything going on in Orange County that’s important it helps us a lot.

Mayor Leahy: Well we’ve got a long road ahead of us and let’s hope it gets shorter as we go along so ah we’ll get through this and we’ll do what we have to do and in the mean time the best thing we can do right now is just keep everybody informed and make sure that our employees are safe which they are right now and then um we’ll get through this. So what I will be doing is reaching out to each of the Board members this week because we are not going to violate the open meetings law to go over some maybe I’m hoping you guys you get some time this week to go and look over the budget and we could talk about ah any additional cuts you’d like to do so ah I will be reaching out to you individually and then we will go from there.

All Board members: Good, good. OK. OK.

Mayor Leahy: OK so um anybody else have anything they would like to add?

All Board members: No sir, no, nope, nothing here.

Mayor Leahy: OK I will take a motion to adjourn. Trustee Barnett. Second?

Trustee Capozzoli: Second.

Mayor Leahy: All in favor?

All Board members: Aye.

Mayor Leahy: Please thank Kelly for arranging this thing tonight – it worked out pretty good.