

VILLAGE OF MAYBROOK BOARD OF TRUSTEES MEETING- MARCH 11, 2019

MEMBERS PRESENT:

MAYOR DENNIS K LEAHY, DEPUTY MAYOR ROBERT PRITCHARD, TRUSTEE KEVIN GREANY, TRUSTEE JAMES R BARNETT, TRUSTEE DARYL CAPOZZOLI

ALSO PRESENT:

ATTORNEY KELLY NAUGHTON, ENGINEER SEAN HOFFMAN, POLICE CHIEF ARNOLD AMTHOR, POLICE OFFICER MATTHEW HUGHES, DPW SUPERINTENDENT MATTHEW THORP, CLERK-TREASURER VALENTINA JOHNSON

PUBLIC:

EDWARD WILLIAMS, DONNA BARLETTA, LAUREN PALEY, IAN PICKNEY, SCOUTS KEARA, JASMINE, JUSTIN, TYLER.

Mayor opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Trustee Capozzoli, seconded by Trustee Pritchard, approving the minutes of the February 25, 2019 meeting as presented. 5 ayes, 0 nays.

APPROVAL OF BILLS & CLAIMS

Motion by Trustee Barnett, seconded by Trustee Pritchard, authorizing the following bills and claims as audited by the Board of Trustees:

TRANSFER OF FUNDS

Motion by Trustee Greany, seconded by Trustee Pritchard, authorizing the following transfer of funds to cover deficit lines in the budget as requested by Clerk-Treasurer:

From: 1420.400A, Attorney

To: 1620.400A, Buildings Contractual

Amount: \$10,000

From: 1410.130A, Casual Clerk

To: 1410.150A, Special OT

Amount: \$1,000

Inter Fund Transfer:

From Water To Sewer:

\$10,000

CORRESPONDENCE

1. BUILDING INSPECTOR'S REPORT, FEBRUARY 2019- Trustee Barnett advised Linda and he went out today, three new vehicles and two which will receive a second notice, and there's a bulldozer on a front lawn, otherwise all looks good. Rec. & filed.
2. SET A PUBLIC HEARING FOR MARCH 25, 2019- CDFY-2020- Engineer advised on HUD money and applications due by April 27th, a Public hearing is required for public comments, Tina will notice it, for sewer lining, we have some changes, there is a meeting he will attend on 4/21 and then will advise the changes to the Village Board, our area has increased, it was the southernly end of the village and now includes west of the railroad tracks. Motion by Trustee Barnett, seconded by Trustee Pritchard, to set a Public Hearing on March 25, 2019 at 7PM. 5 ayes, 0 nays. Deputy Mayor asked to please note, he will not be at the next meeting but is all in favor of proceeding with sewer lining.
3. APPOINTMENT, JEFFREY PEREZ- P/T POLICE OFFICER- Mayor advised they met with Mr. Jeffrey Perez earlier tonight and Mr. Perez currently works with the City of Newburgh, will be retiring next year, Chief recommends Jeffrey and advised of Jeffrey's background and experience. Motion by Trustee Barnett, seconded by Trustee Capozzoli, to appoint Jeffrey Perez as a part time police officer, effective April 1, 2019, at the probationary starting rate. 5 ayes, 0 nays.

MAYOR'S REPORT

1. Village of Montgomery St. Patrick's Day Parade- The Village of Maybrook section of the Village of Montgomery St. Pat's Ramble Parade is set and all we need is nice weather to go with it. I'm looking forward to the parade, it's a very nice community event! We thank the St. Pat's Ramble Committee for including us and for all of their hard work preparing for the parade.
2. Budget Work Session- The Village Board met for the first Budget Work Session on Wednesday, February 27th and Wednesday, March 6th. Our next scheduled Work Session will be held on Tuesday, March 12th at 6pm.
3. Town of Montgomery Police Department- The Town of Montgomery Police Department along with the Maybrook Police Department hosted a FREE community awareness presentation for the public pertaining to opiate drug use and abuse. They had over 40 people in attendance. I want to thank Town of Montgomery Police Sargent Guy Farina for organizing the event and including the Village of Maybrook in the program. Catholic Charities gave instruction on how to use Narcan on someone who has overdosed. Everyone in attendance received a free Narcan. The Tri-County Community Partnership "Hope not Handcuffs" gave an introduction on how their program works and they are now working with the Town of Montgomery and Maybrook Police Departments. I was informed on Saturday that the

Village of Walden is looking into being a part of “Hope not Handcuffs” which is great news. The program is taking off and has been adding more volunteers. If the program saves one person’s life, it was well worth it.

4. **Village of Maybrook Easter Egg Hunt**- Mark your calendars and start thinking Spring! The Village of Maybrook Easter Egg Hunt will be held on Sunday, April 14th at noon at the Maybrook Senior Center. There will be raffles for Easter Baskets, an Easter Egg Hunt and a special visit made by the Easter Bunny. This event is free for toddlers and Kindergarten through 5th Grade. Shoprite will be serving light refreshments.
5. **VFW Post 2064 St. Patrick’s Day Corned Beef and Cabbage Dinner**- The Maybrook Post 2064 will be hosting a St. Patrick’s Day Corned Beef and Cabbage Dinner on Saturday, March 16th from 6 pm to 10:30 pm. The cost is \$10 per person and \$15 at the door. Reservations are accepted up to March 13th. Contact the VFW Post 2064 at 427-5881. There will also be entertainment by Dave and Rich. A nice night out to spend St. Patrick’s Day! The info is also available on the Maybrook website.
6. **Village Elections**- Village Elections will be held on Tuesday, March 19th at the Maybrook Senior Center from noon to 9 pm. Best of luck to Trustee Kevin Greany and Trustee Jim Barnett. Both are running unopposed.
7. **Lauren Paley, Wallkill Valley Times**- I want to personally thank Lauren Paley for covering the Maybrook section in the Wallkill Valley Times this past year. She added extra spirit of community to her article. She had to step down for personal reasons. Her time and efforts are very appreciated. Jen D’Andrea will be taking over the article going forward. Thank you to Jen for volunteering to take over for Lauren. I’m confident Jen will do a great job!
8. **Next Scheduled Village Board Meeting**- Our next Village Board Meeting is scheduled for Monday, March 25th at 7 pm at the Maybrook Government Center.

TRUSTEES’ REPORTS

TRUSTEE KEVIN GREANY- Thanked Lauren for a great job.

Advised the sewage treatment plant is running well, Matt will advise more on the piece ordered.

Advised the Village Election is on Tuesday, feels good not be opposed.

TRUSTEE JAMES R BARNETT- Thanked Lauren!

Advised on Election Day on Tuesday next week, hopes that it's that people aren't interested but that they're unopposed because they are happy with them, hopefully people will come out to vote, he's honored to be unopposed and can serve this village.

Advised on March 23rd, come out for a good time, parade in the Village of Montgomery, come out and have fun.

Advised on Saturday, the scouts will march in the NYC St Patrick's Day parade and lots of people will be there, they have been on tv the past four years, hopefully again, no guarantee but there will be a lot of people to see our Maybrook NY banner and see them.

Advised tonight is a first, we have two tonight for Citizenship and Community badges, two young ladies, first in 34 years and they can go to the rank of Eagle Scout.

DEPUTY MAYOR ROBERT PRITCHARD- Advised not much news on the EDC, hoping for a lot of stuff and next round of CFA funding coming out soon.

Advised weather-wise, an arrest was made in PA, the groundhog! 😊

Advised Election Day is on March 19th, come out and show some support.

Advised he will not be here on March 25th.

TRUSTEE DARYL CAPOZZOLI- Thanks Lauren!

Advised all is good at the Community Center.

Advised we may get a break in the weather to work on the parks, Matt and he will get together.

Wished good luck to Kevin and Jim next week, they are definite assets to the village.

DEPARTMENT HEADS

DPW SUPERINTENDENT MATTHEW THORP- Advised they are out trying to track water leaks.

Advised they repaired hydrants, will start working on potholes.

Advised on the Highway Superintendent's meeting, he was not able to attend, hopes to get extra money.

Advised if the weather breaks they might get to work on the ballfields.

Advised Sean and he are working on wrapping up Community Development, we might be able to do more.

Advised we are waiting on the sidewalks.

ENGINEER SEAN HOFFMAN-

Community Development Block Grants (CDBG) a. *FY-2019* – Application for sewer lining submitted to the Orange County Office of Community Development Office (OCCD) in April 2018. We understand the Village received confirmation of a grant award in the amount of \$50,000. We spoke with OCCD in January and were advised FY-2019 funding may not be available until later this year; perhaps December.

b. *FY- 2018* – We received a copy of the executed agreement with the County on July 11, 2018. In December, OCCD advised via electronic correspondence, FY-2018 CDBG Funds are available. On February 22, 2019 OCCD advised all municipal grant recipients of changes in policy and procedures requiring modifications to the specifications. We have completed the draft specifications and anticipate submission to OCCD this week. [**]

c. *FY-2017* – This work includes the lining of sewer segments including Prospect Avenue and Broadway. Work was completed November 7, 2018. The Contractor, NWMCC, submitted a revised application for payment which we transmitted to the Village under our December 12, 2018 cover for forwarding to OCCD for processing and payment. On February 26, 2019 OCCD Senior Account Clerk Fox OCCD had completed their review and submitted the application for payment. We spoke with Clerk Johnson this afternoon who advised payment from the County has not been received yet. We anticipate this payment to be included with the County's next check run and will follow-up with OCCD if payment is not received next week. [**].

2. Homestead Avenue Sidewalk Improvements a. Clark Place to William Street (SAM Grant 6442) – On August 31, 2018 NYSDOT conditionally approved the plans for permitting. At your September 10, 2018 meeting you completed SEQRA and we submitted the plans and permit application the following day. On September 14, 2018 DOT requested additional plan modifications. On October 14, 2019 NYSDOT verified the plans are now acceptable. On October 29, 2018 we met with a potential contractor, CMC, to discuss the project. CMC is the low bidder on the County's contract. CMC advised they could perform the project however the County bid excludes traffic control which they estimate to be \$7,450. CMC returned the signed permit application to us on January 22, 2019 and we submitted the application to NYSDOT and confirmed delivered on January 25, 2019. On February 19, 2019 NYSDOT contacted the Village requesting the original signed and sealed bond and revisions to the Contractor's insurance documents. On February 21, 2019 NYSDOT confirmed all required revised insurance documents have been received. The Contractor provided us with the revised bond which was submitted to NYSDOT under our February 22, 2019 cover. On March 1, 2019 NYSDOT indicated two (2) additional releases were required as well as two (2) additional

agreements with the Village (PERM 36, Consultant Inspection Agreement, and PERM 50 Inspection and/or Supervision Payment Agreement and Indemnification Agreement). We responded to the DOT under our electronic cover of March 4, 2019. On March 7, 2019 Mayor Leahy and I spoke with Senator Skoufis' Chief of Staff, Carlos Valle, to request the Senator's assistance with to discuss permitting with DOT. [**]

b. Main Line Diner to Aristotle Drive (SAM Grant 7732) – In 2016 the Village applied for a second SAM grant to construct sidewalks along the easterly side of Homestead Avenue/NYS Route 208 from the Main Line Diner north to Aristotle Drive. Additionally, this grant includes replacement of some sidewalks between Schipps Lane and West Spring Street. On January 3, 2019 DASNY confirmed the Senate Finance Committee approved the project change to include installation of a new sidewalk along Village Streets (i.e., Country Club Drive) rather than replace sidewalk along Homestead Avenue/NYS Route 208. On January 16, 2019 DASNY confirmed this approval and requested completion of some additional documents so the grant distribution agreement may be revised. We received the requested documents and discussed with DASNY Grant Program Assistant McCormack on January 30, 2019. In accordance with her request we submitted a written request for instructions on completing these forms to DASNY on February 1, 2019. On February 20, 2019 we received the survey and prepared a concept plan. We have commenced detailed design and will review with Superintendent Thorp when the plans reach 50% complete.

3. Galaxy Maybrook Rail Yard Redevelopment – This project involves the redevelopment of 70-acres of the former Maybrook Rail Yard for approximately 888,000 square feet of commercial use. During your January 22, 2018 meeting, you adopted the Expanded EAF Part 3 outline. During your April 23, 2018 meeting, Engineer Winglovitz estimated submission of the EAF in July. On March 1, 2019 Mayor Leahy, Deputy Mayor Pritchard, Superintendent Thorp and I met with Don Liloia and Engineer Winglovitz to continue discussions on water, wastewater and road connections based on recent title search conducted by the applicant. [**]

4. Planning Board Applications – The following provides a summary of ongoing Planning Board applications: a. *Maybrook Glen* – This is an application for a fifty (50) lot residential subdivision on 64.656 acres with frontage on Highland Avenue, Prospect Avenue and Logan's Way. A Resolution of Condition Subdivision Approval was approved during the August 14, 2017 Planning Board meeting. The developer is working to submit a number of legal documents, some of which will require your consideration (i.e., performance bond form, offers of dedication, abandonment of a portion of Prospect Avenue right-of-way). On July 16, 2018, Developer Gueron submitted a written extension request to the Planning Board which indicated he is currently working to obtain a performance bond and securing sufficient financing for construction. During the August 9, 2018 Planning Board meeting, the Board granted an extension until January 10, 2019. The developer has submitted an extension request which we understand was considered during the February 14, 2019 Planning Board meeting.

b. *Logan's Way/Primary Construction, LLC* – On July 11, 2018 Developer O'Donnell met with us to review the dedication and acceptance of public improvements including the subdivision road. On August 24, 2018 Superintendent Thorp and I met with Developer O'Donnell and his contractor (Corewood) to review the work. On August 31, 2018 a punchlist was distributed based on that field meeting. The Developer advised on November 14, 2018 that he is having difficulty completing the punchlist items due to the weather. On November 20, 2018 the Building Department reviewed the site and indicated no change to the vacant lots and confirmed the debris at the end of the road including the boat and trailer were still onsite). The Village received an extension of the Developer's letter of credit on January 2, 2019. Subsequently, Clerk Johnson was able to locate a 2010 letter from the Developer's engineer certifying completion of the underground utilities and other infrastructure. We advised the Developer and updated the punchlist on January 14, 2019.

c. *Knollwood Development* – This is an application for a 28 lot residential subdivision on 18.812 acres with frontage on NYS Route 208/Homestead Avenue. During the August 9, 2018 Planning Board meeting the Board reviewed the sketch plan, declared their intent to be SEQRA Lead Agency and classified this as an unlisted SEQRA action.

5. **SPDES Permit Modification** – In February 2018 the Village received correspondence from NYSDEC indicating the SPDES permit will be modified to require seasonal effluent disinfection commencing 2023. On January 2, 2019 the Village received a grant award letter from NYSDEC and EFC for up to \$24,000. This grant requires a minimum 20% local match (\$4,800 if Village receives entire \$24,000 from NYS). In accordance with discussions during your January 14, 2019 meeting, on January 15, 2019 we confirmed with EFC that the Village will accept the planning grant. EFC has provided us with several documents which must be completed and submitted within two (2) months (by March 15, 2019).

ATTORNEY KELLY NAUGHTON- Advised to let her know if you need the attorney involved with the DOT.

Good luck to Jim and Kevin.

Ian Pickney asked on the status of Logan's Way? Engineer advised on the approved plan, two sites not completed.

Mayor wished scouts Justin, Keara, Jasmine, and Tyler, best of luck with badges and thanked them for coming this evening.

Motion by Trustee Barnett, seconded by Trustee Barnett, meeting was adjourned at 7:30PM. 5 ayes, 0 nays.

Respectfully submitted,

Valentina Johnson

Village Clerk-Treasurer

